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| Council Name: Chatham Elite Board of Directors  | Chairperson: Robey Burke |
| Date of Meeting: 02/09/2016 | Co-Chairperson: Joel Worsham |
| Time of Meeting: 6:55pm | Secretary: Wes Mcleod |
| Attendance |
| P: Present | A: Absent | V: Vacation | S: Sick | Vis: Visitor |  |
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| Code | Name | Code | Name | Code | Name |
| P | Robey Burke  | P | Cindy Gordan  |  |  |
| P | Melissa Burke  | P | Joyce Vaughn  |  |  |
| A | Joel Worsham  | P | Mandy Hinshaw |  |  |
| P | Leah Maness  | P | Avis Bell |  |  |
| P | Wes Mcleod  |  |  |  |  |
| A | Rick Borchert |  |  |  |  |
| P | Michelle Krenrich |  |  |  |  |
| A | Robbie Sheppard  |  |  |  |  |
| P | April Kirkman  |  |  |  |  |
| P | Jamie Price  |  |  |  |  |
|  | Agenda Items | Actions & Assignments |
| 1.RobeyBurke | Follow-Up Items from Last Meeting:* Joyce Vaughn contacted the Greensboro coliseum in regards to the concessions fundraising opportunity. The contact person seemed very interested and open to working with us but at the time of this meeting hasn’t returned Joyce’s follow-up call to discuss the details.
 | * Joyce is continuing to attempt to reach out to her contact to work out the specifics concerning the fundraising opportunity.
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| 2.LeahManess | Finance Updates:* Leah Maness informed the board that we had two additional donations come in from the United Way (three total in the last month) and that the organization has $2,168.27 in the checking account at this time. The organizational post office was also renewed at a cost of $60.
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| 3.AprilKirkmanJamie Price | 501c3 Update:* Robey Burke informed the board that a copy of the 501-3C paperwork need be on hand during any team or organizational fundraiser.
* 501-3C has to be renewed in February.
 | * Robey is meeting with April Kirkman, and Jamie Price to discuss the renewal of the 501-3C status.
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|   | Agenda Items | Actions & Assignments |
| 4.Joyce Vaughn Michelle KrenrichCindy GordonAvis BellMandy Hinshaw | Organizational Fundraisers & Special Events:* Joyce Vaughn contacted the Greensboro coliseum in regards to the concessions fundraising opportunity. The contact person seemed very interested and open to working with us but at the time of this meeting hasn’t returned Joyce’s follow-up call to discuss the details.
* A fundraiser form was created by the committee to help streamline fundraising efforts.
* A t-shirt sales fundraiser was brought before the board to sale Chatham Elite t-shirts. The shirts could be purchased online at a cost of $9.50 and sold for $15 with the profits going to the organization.
* A tumbler fundraiser was also brought before the board. An online organization through USSSA is promoting this product and would put the Chatham Elite logo on it to be sold at $16/tumbler. Out of the $16, $6.40 would go to the organization.
* The 2016 Chatham Elite Day was discussed at length and was determined through a vote of the board that it would be a softball event held tentatively on Saturday August 6th of this year at a “to be determined” location. Joel Worsham was asked to reach out to the girls on the committed team to insure schedule conflicts on this date would not be a problem with their prospective college obligations.
* An organization softball tournament was also discussed to be put on the agenda for 2017. Many aspects of this tournament were discussed including which age groups of girls to have the tournament for, venues and rental fees, fundraising/concessions sales during the tournament, as well as potential dates for 2017.
 | * Joyce is continuing to attempt to reach out to her contact at the GSO coliseum to work out the specifics concerning their fundraising opportunity.
* The board voted that Eddie Vaughn’s team would try the t-shirt sales fundraiser and the board would decide from their results if it would be a viable option for the organization or not.
* Joyce is going to research the tumbler opportunity more and try to get a sample for the board to review at the next board meeting.
* The fundraiser committee is going to contact local ballfields/parks to obtain rental pricing for the CE Day event.
* A vote on the organizational tournament will take place during the March 2016 board meeting.
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| 5. | Topic:* It was discussed that Wes Mcleod would send an email to board members after meeting minutes were placed on the website for their review, and that any necessary corrections/changes should be emailed to him.
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| 6.Wes McleodRick Borchert | Website Updates & (items to be placed on website):* Wes Mcleod informed the board that meeting minutes are now under the “Board of Directors” tab on the organizations we page.
* Wes Mcleod asked that any changes that need be made to each team’s web page be emailed to him for the changes to be made. These changes include pictures, player bios, schedules, etc.
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| 7. | Follow-Up Needed: * Additional conversation on the t-shirt fundraiser.
* Additional conversation on the tumbler fundraiser.
* A vote on a 2017 organizational softball tournament.
* 2016 Chatham Elite Day; allocating assignments, finalizing the date, discussing a venue from the information gathered by the fundraising committee on price and availability.
* Next board meeting scheduled for 3/8/16 at 6pm, location TBD.
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| Closing: | Meeting adjourned at 8:10pm. |

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| Preparer of minutes: | Wes Mcleod |
| Date: | 2/10/2016 |

Email completed form to robey.burke@duke –energy.com