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| Council Name: Chatham Elite Board of Directors | | | | | | Chairperson: Robey Burke | | | | |
| Date of Meeting:1-26-2016 | | | | | | Co-Chairperson: Joel Worsham | | | | |
| Time of Meeting:6:30pm | | | | | | Secretary: Wes McLeod | | | | |
| Attendance | | | | | | | | | | |
| P: Present | | A: Absent | V: Vacation | | | S: Sick | Vis: Visitor | | |  |
|  | | | | | | | | | | |
| Code | Name | | | Code | Name | | | Code | Name | |
| P | Robey Burke | | | P | Cindy Gordan | | |  |  | |
| P | Melissa Burke | | | P | Michelle Krenrich | | |  |  | |
| P | Joel Worsham | | | P | Joyce Vaughn | | |  |  | |
| P | Leah Maness | | | P | Mandy Hinshaw | | |  |  | |
| P | Wes Mcleod | | | P | Avis Bell | | |  |  | |
| A | Margaret Mcleod | | |  |  | | |  |  | |
| P | Rick Borchert | | |  |  | | |  |  | |
| A | Robbie Sheppard | | |  |  | | |  |  | |
| P | April Kirkman | | |  |  | | |  |  | |
| P | Jamie Price | | |  |  | | |  |  | |
|  | Agenda Items | | | | | | | | Actions & Assignments | |
| 1.  Robey  Burke | Follow-Up Items From Last Meeting: | | | | | | | |  | |
| 2.  Leah  Maness | Finance Updates:   * Leah Maness informed the board that we had $666.59 in our checking account and a check to deposit for $1300. It was discussed that all donations and proceeds collected through fund raisers pass through the organizations main checking account and then be transferred to the team that held the fundraiser’s checking account. | | | | | | | | * Robey will be working with teams that do not have a corporate checking account to obtain one. | |
| 3.  April  Kirkman  Jamie  Price | 501c3 Update:   * It was determined that the members on this committee would be responsible for issuing 501c3 documentation when requested from donation givers. | | | | | | | | * April Kirkman and Jamie Price volunteered to serve on the 501c3 committee and were voted in to do so. | |

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|  | Agenda Items | Actions & Assignments |
| 4. | Organizational Fundraisers & Special Events:   * Potential fundraising opportunities were discussed for this year and are as follows:   + Greensboro Coliseum booths   + Fishing tournament   + Organizational Banquet   + Christmas Party   + Chatham Elite Day | * Joyce Vaughn, Michelle Krenrich, Cindy Gordon, Avis Bell, and Mandy Hinshaw volunteered to serve on this committee and were voted in to do so. * It was discussed that research would begin on the Greensboro Coliseum opportunity so that CE can get on the waiting list. |
| 5.  Wes McLeod  Rick  Borchert | Website Updates & (items to be placed on website):   * Board meeting minutes are to be put onto the website with-in on week of the board meeting and board members are responsible for reviewing and providing necessary feedback to the Secretary if changes are warranted. * It was discussed that Wes McLeod would speak to Jim Christian regarding direction on the website. | * Wes McLeod and Rick Borchert volunteered to serve on this committee and were voted in to do so. |
| 6. | Additional Topic(s):   * Wes McLeod was voted in as the new Secretary of the organization to replace Barbara Christian who stepped down at the end of 2015. * A new meeting structure was discussed and adopted to be used in future board meetings. * It was discussed that the creation of additional committee(s) may be necessary to handle needs as they arise. |  |
| 7. | Follow-Up Needed:   * Information gathered from GSO Coliseum research. * Next board meeting schedule for 2/9/16 at 6pm. |  |
| Closing: | Meeting adjourned at 8:45pm. | |

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| Preparer of minutes: | Wes McLeod |
| Date: | 1/29/2016 |

Email completed form to robey.burke@duke –energy.com